



EATONVILLE

POLICE DEPARTMENT- CHIEF BRIAN WITT

M E M O R A N D U M

DATE: 2/3/2016
TO: MAYOR SCHAUB AND TOWN COUNCIL
RE: EATONVILLE POLICE DEPARTMENT'S
JANUARY 2016 REPORT

Community Support

- All Town residents can now apply for and receive their State of Washington Concealed Pistol License or Pistol Transfers through the Eatonville Police Department. If interested, contact Gaille at the Police Department on Tuesdays and Wednesdays between 9:00 am and 4:00 pm. For full details and costs, please refer to the Town of Eatonville website or Facebook page for the two page fact sheet.
 - Please refer to the calls for service summary for number issued.
- Vacation checks can be requested by contacting Gaille or any officer and filling out the request form.

Public Safety Committee Requests

- There are no new issues to report

Upcoming Events

- Nothing to report

Performance Plan

- The Performance Plan is a Problem Oriented tool that is used by departments to address quality of life issues within their communities.
- My Transition is going well. I have met with our town's prosecutor and found that for the most part, she is very pleased with the cases that she is provided for prosecution. I have requested that all Eatonville arrest warrants include language that arrestees are only to be booked in the Nisqually jail without express permission of the Eatonville Police Department. This was done to keep booking and processing fees to a minimum.
- I am continuing to review Eatonville Municipal Codes and the procedure used to enforce them. I have enlisted the help of our prosecutor as well as members of the Public Safety Committee and Chiefs from other comparable agencies in our area.
- I have been speaking with community members about suspected drug activity that has been reported on several occasions. I am working with landlords/property owners to solve the problem through their means (i.e. eviction) as well as our own efforts to be more visible in these areas.

Training

- Eatonville officers have been scheduled for their 60 hours of department training for 2016 to include firearms, emergency vehicle operations, legal updates/first aid, defensive tactics, and active shooter.

Management Activities

- The review of the current Policies and Procedures Manual is continuous.
- The 2016 Training Schedule is finalized.
- Review of Town Codes and enforcement procedures
- Grant opportunities are being researched.
- Computer upgrades are completed. Awaiting new docking stations for cars
- Chief's vehicle an Uniform changed from County to Eatonville
- Funding has been secured for 2016 Police Car. I am shopping vendors for lighting and equipment.

Significant Cases

Nothing to report.

January, 2016	
Dispatched Calls	59
Traffic Stops	37
Total Calls (all sources)	144 Total
Reports Generated	28
Community Service (Security check/Spec. emphasis)	35
Animal Control	2
Code Enforcement	0
Traffic Infractions	1
Criminal Citations	9
Traffic Accident Reports	3
Misdemeanor Arrests	2
Felony Arrests	0
PCSD 911 After Hours Contract Dispatched Calls – Billed	January, 2015: 7 February, 2015: 4 March, 2015: 3 April, 2015: 3 May, 2015: 4 June, 2015: 12 July, 2015: 7 August, 2015: 9 September, 2015: 11 October, 2015: 13 November, 2015: 7 December, 2015: 7 January, 2016: 2
Concealed Pistol License (CPL) and Pistol Transfer Authorizations (PTA) Issued	February, 2015: 5 March, 2015: 7 April, 2015: 5 May, 2015: 5 June, 2015: 5 July, 2015: 7 CPL / 3 PTA August, 2015: 3 CPL / 2 PTA September, 2015: 2 CPL / 2 PTA October, 2015: 3 CPL / 4 PTA November, 2015: 5 CPL / 5 PTA December, 2015: 9 CPL / 6 PTA January, 2016: 10 CPL / 5 PTA

EATONVILLE POWER & LIGHT JANUARY 2016

Superintendent Dan Sharpe Linemen Nestor Sundita Apprentice Jesse Carroll

Street lights repairs
Repaired 7 streets light
Erin lane street lights

Disconnect Reconnect

Shutoffs 4
Disconnect 7
Reconnect 5

Worked on carter street project
Aviator heights electrical

Locates around town 4

Misc.

Park maintenance and garbage pickup
Door hangers
Help water & sewer crew
Trim trees in power lines
Safety meetings
Cemetery clean up
Truck inspection
Substation checks

Not Dated

- 1-1-16 Water and wastewater testing on holiday.**

Priority: 1
Due Date: None
Category: Water/Sewer

- 1-2-16 Water and wastewater weekend testing.**

Priority: 1
Due Date: None
Category: Water/Sewer

- 1-2-16 Shut off water at house on Center St for broken pipe.**

Priority: 1
Due Date: None
Category: Water

- 1-3-16 Water and wastewater weekend testing.**

Priority: 1
Due Date: None
Category: Water/Sewer

- 1-3-16 Work on malfunctioning Hycor unit at headworks.**

Priority: 1
Due Date: None
Category: Wastewater

- 1-4-15 Water and wastewater daily lab testing and system checks.**

Priority: 1
Due Date: None
Category: Water/Sewer

- 1-4-16 Rebuild water line that feeds Hycor at headworks.**

Priority: 1
Due Date: None
Category: Wastewater

- 1-4-16 Cap water pipe at park.**

Priority: 1
Due Date: None
Category: Water

- 1-5-16 Water and wastewater daily lab testing and system checks.**

Priority: 1
Due Date: None
Category: Water/Sewer

- 1-5-16 Install new pH transmitter and probe on filter1 at WTP.**

Priority: 1
Due Date: None
Category: Water

- 1-5-16 Clean out dumpster at headworks.**

Priority: 1
Due Date: None
Category: Wastewater

- 1-5-16 Install new PLC at APP lift station.**

Priority: 1
Due Date: None
Category: Wastewater

- 1-6-16 Water and wastewater daily lab testing and system checks.**

Priority: 1
Due Date: None
Category: Water/Sewer

- 1-6-16 Install shutoff and new water spigot at park.**

Priority: 1
Due Date: None
Category: Water

- 1-6-16 Build block bunker for dirt at cemetery.**

Priority: 1
Due Date: None
Category: Cemetery

- 1-6-16 Move boxes at town hall.**

Priority: 1
Due Date: None
Category: Town Hall

- 1-6-16 Locates on Cedar for comcast.**

Priority: 1
Due Date: None
Category: Water/Sewer

- 1-7-16 Water and wastewater daily lab testing and system checks.**

Priority: 1
Due Date: None
Category: Water/Sewer

- 1-7-16 Monitor APP lift station new PLC to make sure it's working.**

Priority: 1
Due Date: None
Category: Wastewater

- 1-7-16 Clean culverts on old Weyerhaeuser grade by trail to attempt to fix water issue.**

Priority: 1
Due Date: None
Category: Storm

- 1-7-16 Work on block bunker at cemetery.**

Priority: 1
Due Date: None
Category: Unfiled

- 1-7-16 Finish clean up at park water spigot work.**

Priority: 1
Due Date: None
Category: Water

- 1-7-15 Fill pot holes around town.**

Priority: 1
Due Date: None
Category: Streets

To Do List for Water and Sewer

All Items

- 1-7-15 check on water leak at 190 Antonie.**
Priority: 1
Due Date: None
Category: Water
- 1-8-16 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 1-8-16 Haul top soil to new cemetery bunker.**
Priority: 1
Due Date: None
Category: Cemetery
- 1-8-16 Meet with fire department about water system.**
Priority: 1
Due Date: None
Category: Water
- 1-8-16 Work on Ecology wastewater annual reports for 2015.**
Priority: 1
Due Date: None
Category: Wastewater
- 1/11/16 Riverside lift station alarming call. Bad no. 1 contactor. Dan changing.**
Priority: 1
Due Date: None
Category: Wastewater
- 1/11/16 Meter reads and rereads.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 1/11/16 150 door knockers out.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 1/11/16 Calibrate ph meter and check it against lab bench top. bench top 7.45 and cont. finish water 7.37**
Priority: 1
Due Date: None
Category: Water
- 1/11/16 Calibrate YSI DO meter at WWTP and check against Lab benchtop. Right on at 8.01. (Portable)**
Priority: 1
Due Date: None
Category: Wastewater
- 1/12/16 Meter rereads and move in and outs.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 1/12/16 Andrew and Clay on leak detection. Try do all fire hydrants today.**
Priority: 1
Due Date: None
Category: Water
- 1/12/16 All water and wastewater testing and accurate tests.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 1/12/16 Checking Riverside lift station several times a day. One pump kicking out once and awhile. Put new overload and contactor in it yesterday.**
Priority: 1
Due Date: None
Category: Wastewater
- 1/12/16 Put another 25 lb cl/2 in SBR 1. Makes second day of treatment.**
Priority: 1
Due Date: None
Category: Wastewater
- 1-13-16 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 1-13-16 Work on Hycor at headworks water issue.**
Priority: 1
Due Date: None
Category: Wastewater
- 1-13-16 Salt icy roads.**
Priority: 1
Due Date: None
Category: Streets
- 1-13-16 CL2 SBR 1.**
Priority: 1
Due Date: None
Category: Wastewater
- 1-13-16 Shut offs.**
Priority: 1
Due Date: None
Category: Power and Light
- 1-14-16 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 1-14-16 Work on riverside lift station most of day to try and find reason for failing.**
Priority: 1
Due Date: None
Category: Wastewater

To Do List for Water and Sewer

All Items

1-15-16 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

1-15-16 Install new parts to repair Riverside lift station.

Priority: 1
Due Date: None
Category: Wastewater

1-15-16 Fill pot holes.

Priority: 1
Due Date: None
Category: Streets

1-15-16 Read meters.

Priority: 1
Due Date: None
Category: Water/Sewer

1-15-16 Pick up garbage and check park bathrooms.

Priority: 1
Due Date: None
Category: Parks

1-15-16 Pick up limbs at cemetery.

Priority: 1
Due Date: None
Category: Cemetery

1-16-16 Weekend plant testing.

Priority: 1
Due Date: None
Category: Water/Sewer

1-16-16 Rake bar screen.

Priority: 1
Due Date: None
Category: Wastewater

1-17-16 Weekend plant testing.

Priority: 1
Due Date: None
Category: Water/Sewer

1-18-16 Holiday plant testing.

Priority: 1
Due Date: None
Category: Water/Sewer

1-19-16 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

1-19-16 send to truck to get load of road salt.

Priority: 1
Due Date: None
Category: Streets

1-19-16 Finish and mail WWTP annual reports.

Priority: 1
Due Date: None
Category: Wastewater

1-20-16 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

1-20-16 Fill pot holes around town.

Priority: 1
Due Date: None
Category: Streets

1-20-16 Help pick up limbs.

Priority: 1
Due Date: None
Category: Power and Light

1-20-16 Rake bar screen.

Priority: 1
Due Date: None
Category: Wastewater

1-21-16 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

1-21-16 Fill more pot holes around town.

Priority: 1
Due Date: None
Category: Streets

1-21-16 Clean park bathroom mess.

Priority: 1
Due Date: None
Category: Parks

1-21-16 Work on CL2 system at WTP.

Priority: 1
Due Date: None
Category: Water

1-22-16 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

1-22-16 Sweep streets.

Priority: 1
Due Date: None
Category: Streets

1-22-16 Change accuator at WTP filter 2 valve.

Priority: 1
Due Date: None
Category: Water

To Do List for Water and Sewer

All Items

- 1-22-16 Send crew to pick up desks bought by town hall.**

Priority: 1
Due Date: None
Category: Town Hall

- 1-22-16 Fix oil leak on blower at WWTP.**

Priority: 1
Due Date: None
Category: Wastewater

- 1-23-16 Water and wastewater daily lab testing and system checks.**

Priority: 1
Due Date: None
Category: Water/Sewer

- 1-24-16 Water and wastewater daily lab testing and system checks.**

Priority: 1
Due Date: None
Category: Water/Sewer

- 1-25-16 Water and wastewater daily lab testing and system checks.**

Priority: 1
Due Date: None
Category: Water/Sewer

- 1-25-16 Reserve classes and test for WWTP operators.**

Priority: 1
Due Date: None
Category: Wastewater

- 1-25-16 Clean all sewer lift stations.**

Priority: 1
Due Date: None
Category: Wastewater

- 1-25-16 Meter re-reads.**

Priority: 1
Due Date: None
Category: Water/Sewer

- 1-25-16 Remove old desks from town hall.**

Priority: 1
Due Date: None
Category: Town Hall

- 1-25-16 Send out backflow test letters.**

Priority: 1
Due Date: None
Category: Water

- 1-26-16 Order street signs.**

Priority: 1
Due Date: None
Category: Streets

- 1/27/16 Changed chlorine injector quill in no. 2 skid.**

Priority: 1
Due Date: None
Category: Water

- 1/27/16 Record data and check operation of Center St. pump station and Concrete Reservoir.**

Priority: 1
Due Date: None
Category: Water

- 1/27/16 Rebuild one 4 inch Bray valve as shown of you tube and put back into stock.**

Priority: 1
Due Date: None
Category: Water

- 1-28-16 Water and wastewater daily lab testing and system checks.**

Priority: 1
Due Date: None
Category: Water/Sewer

- 1-28-16 Investigate acid dosing problem on filter at WTP.**

Priority: 1
Due Date: None
Category: Water

- 1-28-16 Rake bar screen.**

Priority: 1
Due Date: None
Category: Wastewater

- 1-28-16 Pick up limbs at cemetery.**

Priority: 1
Due Date: None
Category: Cemetery

- 1-29-16 Water and wastewater daily lab testing and system checks.**

Priority: 1
Due Date: None
Category: Water/Sewer

- 1-29-16 Make new SWTR forms.**

Priority: 1
Due Date: None
Category: Water

- 1-29-16 Look at sewer connections on Lynch.**

Priority: 1
Due Date: None
Category: Wastewater

- 1-29-16 Meet with Rosemont rep to discuss pH probe issues at WTP.**

Priority: 1
Due Date: None
Category: Water

- 1-29-16 Pick up more limbs at cemetery.**
Priority: 1
Due Date: None
Category: Cemetery

- 1-29-16 Fix air line leak at WTP.**
Priority: 1
Due Date: None
Category: Water

- 1-29-16 Hose SBR's.**
Priority: 1
Due Date: None
Category: Wastewater

- 1-29-16 Check sewer lift stations.**
Priority: 1
Due Date: None
Category: Wastewater

- 1-30-16 Weekend Plant testing.**
Priority: 1
Due Date: None
Category: Water

- 1-30-16 Fix plugged soda ash system at WTP.**
Priority: 1
Due Date: None
Category: Water

- 1-30-16 Rake and clean bar screen at headworks.**
Priority: 1
Due Date: None
Category: Wastewater

- 1-31-16 Weekend plant testing.**
Priority: 1
Due Date: None
Category: Water/Sewer

COMMUNITY CENTER/GLACIER PARK/VISITOR CENTER USE REPORT JANUARY 2016		
COMMUNITY CENTER		
DATE	ACTIVITY	RENTAL FEE
01/01/16	Youth Connection	n/a
01/11/16	Town Council	n/a
01/12/16	Eatonville Family Agency	n/a
01/13/16	Eatonville Family Agency	n/a
01/15/16	Youth Connection	n/a
01/19/16	Planning Commission	n/a
01/21/16	Eatonville Family Agency	n/a
01/22/16	Youth Connection	n/a
01/23/16	Rental	\$40.00
01/25/16	Town Council	n/a
GLACIER PARK		
DATE	ACTIVITY	RENTAL FEE
VISITOR CENTER		
DATE	ACTIVITY	RENTAL FEE
01/18/16	Heritage Forum	n/a
01/18/16	Reservation	n/a
01/19/16	Finance Committee	n/a
01/21/16	Chamber of Commerce	n/a
01/21/16	Dollars for Scholars	n/a
01/26/16	Parks/Cemetery Meeting	n/a

Building Department Activity 2016

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Totals
Plan Review	3												3
Set Backs	2												2
Foundation	2												2
Footing drains	1												1
Floor Framing													0
Shearwall													0
Sewer													0
Water	1												1
Storm													0
Framing	1												1
Plumbing	1												1
Mechanical	1												1
Insulation													0
Drywall													0
Patio													0
Final													0
Red Tags													0
OTHERS	6												6
TOTAL	18												18

Permits Taken In	6												6
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Set up and Break down Meetings at Community Center