



# EATONVILLE

POLICE DEPARTMENT- CHIEF BRIAN WITT

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## M E M O R A N D U M

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**DATE:** 3/9/2016  
**TO:** MAYOR SCHAUB AND TOWN COUNCIL  
**RE:** EATONVILLE POLICE DEPARTMENT'S  
FEBRUARY 2016 REPORT

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### *Community Support*

- All Town residents can now apply for and receive their State of Washington Concealed Pistol License or Pistol Transfers through the Eatonville Police Department. If interested, contact Gaille at the Police Department on Tuesdays and Wednesdays between 9:00 am and 4:00 pm. For full details and costs, please refer to the Town of Eatonville website or Facebook page for the two page fact sheet.
  - Please refer to the calls for service summary for number issued.
- Vacation checks can be requested by contacting Gaille or any officer and filling out the request form.

### *Public Safety Committee Requests*

- The Trespass agreement for Town owned properties has been updated to include the Bud Blanchard trail. It is signed by the Mayor and posted at the P.C.S.D. Mountain Detachment.
- The Committee discussed the hiring process and using Public Safety Testing to administer our written and physical tests. I have asked to have the Public Safety Testing contract addressed at this Town Council meeting.

### *Upcoming Events*

- Preparations are being made for the June 25, "Rod Knockers Car Show", to include the hiring of an off duty Officer and up to eight Pierce County Explorer Cadets.

### *Performance Plan*

- The Performance Plan is a Problem Oriented tool that is used by departments to address quality of life issues within their communities.
- My request to have Municipal Court warrant language changed was denied by the court. I made this request in an attempt to avoid rebooking charges from the Pierce County Jail. In the meantime, I have been assured that those arrestees that are being released from felony or other County charges will be rebooked at no additional cost to the town. County housing costs would still apply.
- Our new Police Interceptor has been ordered along with all of the necessary equipment to be installed by Systems for Public Safety.

- We have been experiencing areas of lost cellular connection on our in car computers. Bob Pirnie of Pierce County Sheriff's I.T. had four Surplus external antennas to supply our fleet at no cost. We will be installing them shortly.
- I have been speaking with community members about suspected drug activity that has been reported on several occasions. I am working with landlords/property owners to solve the problem through their means (i.e. eviction) as well as our own efforts to be more visible in these areas.
- Gaille has been updating the Town's comprehensive emergency management plan with Pierce County D.E.M.

### ***Training***

- Eatonville officers have been scheduled for their 60 hours of department training for 2016 to include firearms, emergency vehicle operations, legal updates/first aid, defensive tactics, and active shooter.
- Recently three of us attended a Leadership Training class centered on customer service that was put on by the Sheriff's Department for their mid to upper management.
- Officer Wade will be attending a class sponsored by the Puyallup Police Department called Crime Prevention Through Environmental Design. Officer Wade has emphasized Crime Prevention in recent months. He routinely checks businesses, schools, and residences alike through his night shift to make sure that they are safe and secure.
- Officer McGuire and I met with Eatonville School District's new Campus Safety Officer, Gary Milbradt to discuss procedures and expectations.

### ***Management Activities***

- The review of the current Policies and Procedures Manual is continuous.
- The 2016 Training Schedule is finalized.
- Review of Town Codes and enforcement procedures is ongoing.
- Grant opportunities are being researched.
- Computer upgrades are completed. Our new docking stations are installed.
- Civil Service Guidelines have been updated and the first meeting will be scheduled for late March or early April
- Testing/Hiring process to begin in April

### ***Significant Cases***

Nothing to report.

<b>February, 2016</b>	
Dispatched Calls	135
Traffic Stops	44
<b>Total Calls (all sources)</b>	<b>179 Total</b>
Reports Generated	19
Community Service (Security check/Spec. emphasis)	52
Animal Control	2
Code Enforcement	0
Traffic Infractions	4
Criminal Citations	3
Traffic Accident Reports	0
Misdemeanor Arrests	5
Felony Arrests	1
PCSD 911 After Hours Contract Dispatched Calls – Billed	February, 2015: 4 March, 2015: 3 April, 2015: 3 May, 2015: 4 June, 2015: 12 July, 2015: 7 August, 2015: 9 September, 2015: 11 October, 2015: 13 November, 2015: 7 December, 2015: 7 January, 2016: 2 February, 2016: 7
Concealed Pistol License (CPL) and Pistol Transfer Authorizations (PTA) Issued	March, 2015: 7 April, 2015: 5 May, 2015: 5 June, 2015: 5 July, 2015: 7 CPL / 3 PTA August, 2015: 3 CPL / 2 PTA September, 2015: 2 CPL / 2 PTA October, 2015: 3 CPL / 4 PTA November, 2015: 5 CPL / 5 PTA December, 2015: 9 CPL / 6 PTA January, 2016: 10 CPL / 5 PTA February, 2016: 11 CPL / 4 PTA



# South Pierce Fire & Rescue 17

## Town of Eatonville Report



Date: March 9, 2016

To: The Town of Eatonville Council  
From: Samuel Yount – Assistant Chief

### Training

#### EMS Educational Topic

- Topic  
Geriatric patient care
- Skills  
Paramedic-Sepsis and medical assessment  
EMT-Bleeding control

#### Medic 84 Transports

- 27 Transports
- 7 AMA/ROR
- 42 All EMS

#### Fire or Non EMS related calls

Fire 0  
Illegal burn 2  
Motor Vehicle Accident 1  
Service Call 2

#### Timelines

Upcoming EMS levy, and merge timelines.

Samuel Yount  
Assistant Chief/MSO



# Eatonville Power & light

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Superintendent Dan Sharpe Linemen Nestor Sundita Apprentice Jesse Carroll February 2016

Outage at 220 mashell  
Re moved electrical at 211 rainier n.  
Repaired connection

Reconnect & disconnect

Shutoffs 4  
Reconnect 15  
Disconnect 12  
Door hangers

Locating power  
Locates 4

Street lights.  
Worked on led change over  
Repaired street lights in town

Misc.

Repair sweeper  
Parks garbage  
Sewer plant repair  
Trim trees  
Help water crew  
Safety meetings  
Took sweeper in  
Clean cemetery  
Apprentice at training

## Not Dated

**2-1-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**2-1-16 Pick up limbs at cemetery.**

Priority: 1  
Due Date: None  
Category: Cemetery

**2-1-16 Collect and send out monthly water samples.**

Priority: 1  
Due Date: None  
Category: Water

**2-1-16 Fill pot holes around town.**

Priority: 1  
Due Date: None  
Category: Streets

**2-1-16 Work on acid dosing issue at WTP.**

Priority: 1  
Due Date: None  
Category: Water

**2-1-16 Repair level switch in filter 1 filtrate tank.**

Priority: 1  
Due Date: None  
Category: Water

**2-1-16 Clean control room at WWTP.**

Priority: 1  
Due Date: None  
Category: Wastewater

**2-1-16 Replace bad valve actuator (AV004) on filter 2.**

Priority: 1  
Due Date: None  
Category: Water

**2-2-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**2-2-16 Street sweeper to pack forest to sweep streets.**

Priority: 1  
Due Date: None  
Category: Streets

**2-2-16 Work on pH probe issue with Rosemont rep.**

Priority: 1  
Due Date: None  
Category: Water

**2-2-16 Leak detection around town.**

Priority: 1  
Due Date: None  
Category: Water

**2-2-16 Run ACH transfer pump at WTP.**

Priority: 1  
Due Date: None  
Category: Water

**2-2-16 Order water chemicals.**

Priority: 1  
Due Date: None  
Category: Water

**2-2-16 Work on WWTP annual biosolids reporty.**

Priority: 1  
Due Date: None  
Category: Wastewater

**2/4/16 Change filter skid blower filters and pull and look at compressor filters. Looked brand new. Both skids. Check oil OK**

Priority: 1  
Due Date: None  
Category: Water

**2/4/16 Put new toilet seat on bathroom at the water plant and clean up.**

Priority: 1  
Due Date: None  
Category: Water

**2/4/16 Check park bathrooms OK**

Priority: 1  
Due Date: None  
Category: Water

**2/4/16 Check generator fluids OK.**

Priority: 1  
Due Date: None  
Category: Water

**2/4/16 Pump sludge to the lagoon.**

Priority: 1  
Due Date: None  
Category: Wastewater

**2/4/16 Get police to go to Smallwood Park. Seemed to be drug deal going.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**2/4/16 Chemical delivery of ACH.**

Priority: 1  
Due Date: None  
Category: Unfiled

**2/5/16 Change air filters on both filter skids.**

Priority: 1  
Due Date: None  
Category: Water

**2-5-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
 Due Date: None  
 Category: Water/Sewer

**2-5-16 Leak detection around town.**

Priority: 1  
 Due Date: None  
 Category: Water

**2-5-16 Meet with contractors to get prices for salt shed.**

Priority: 1  
 Due Date: None  
 Category: Streets

**2-5-16 Check sewer lift stations.**

Priority: 1  
 Due Date: None  
 Category: Wastewater

**2-5-16 Fill pot holes.**

Priority: 1  
 Due Date: None  
 Category: Streets

**2-6-16 Weekend plant testing.**

Priority: 1  
 Due Date: None  
 Category: Water/Sewer

**2-6-16 WTP Alarm 2:45 AM. Backwash Fail.**

Priority: 1  
 Due Date: None  
 Category: Water

**2-7-16 Weekend plant testing.**

Priority: 1  
 Due Date: None  
 Category: Water/Sewer

**2-7-16 WTP Alarm 3:30 PM Acid dose fail.**

Priority: 1  
 Due Date: None  
 Category: Water

**2-8-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
 Due Date: None  
 Category: Water/Sewer

**2-8-16 work with Ecology on Lab audit.**

Priority: 1  
 Due Date: None  
 Category: Wastewater

**2-8-16 Finish and send in annual Biosolids report.**

Priority: 1  
 Due Date: None  
 Category: Wastewater

**2-8-16 Pick up garbages at parks.**

Priority: 1  
 Due Date: None  
 Category: Parks

**2-9-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
 Due Date: None  
 Category: Water/Sewer

**2-9-16 Work on write up of water alarms to remember how we fixed them.**

Priority: 1  
 Due Date: None  
 Category: Water

**2-9-16 Take sweeper to Kent for repairs.**

Priority: 1  
 Due Date: None  
 Category: Streets

**2-9-16 Wash trucks.**

Priority: 1  
 Due Date: None  
 Category: Water/Sewer

**2-9-16 Water leak detection around town.**

Priority: 1  
 Due Date: None  
 Category: Water

**2-9-16 Locates for comcast digging on Antonie.**

Priority: 1  
 Due Date: None  
 Category: Water/Sewer

**2-10-16 water and wastewater daily lab testing and system checks.**

Priority: 1  
 Due Date: None  
 Category: Water/Sewer

**2-10-16 Change oil filters on WTP air compressors.**

Priority: 1  
 Due Date: None  
 Category: Water

**2-10-16 Calibrate water filter pH meters.**

Priority: 1  
 Due Date: None  
 Category: Unfiled

**2/11/16 Finish up town's leak detection. Have found a couple new water leaks as well as the ones not repaired from before.**

Priority: 1  
 Due Date: None  
 Category: Water

# To Do List for Water and Sewer

All Items

- 2/11/16 Pick up WTP work bench.**  
Priority: 1  
Due Date: None  
Category: Water
- 2/11/16 Put more cat litter on oil spill from changing oil in compressors and then pick it all up.**  
Priority: 1  
Due Date: None  
Category: Water
- 2/11/16 Record data at Center St. pump station.**  
Priority: 1  
Due Date: None  
Category: Water
- 2/11/16 Record data at the Hill Top reservoir.**  
Priority: 1  
Due Date: None  
Category: Water
- 2/11/16 Pump sludge to the lagoon.**  
Priority: 1  
Due Date: None  
Category: Water/Sewer
- 2-12-16 Water and wastewater daily lab testing and system checks.**  
Priority: 1  
Due Date: None  
Category: Water/Sewer
- 2-12-16 Work on CIP dosing issues at WTP.**  
Priority: 1  
Due Date: None  
Category: Water
- 2-12-16 Check all sewer lift stations.**  
Priority: 1  
Due Date: None  
Category: Wastewater
- 2-12-16 Fill pot holes around town.**  
Priority: 1  
Due Date: None  
Category: Streets
- 2-12-16 Leak detection around town.**  
Priority: 1  
Due Date: None  
Category: Water
- 2-13-16 Weekend plant testing.**  
Priority: 1  
Due Date: None  
Category: Unfiled
- 2-13-16 WTP alarm 8:00 PM. Bacwash low flow.**  
Priority: 1  
Due Date: None  
Category: Water
- 2-14-16 Weekend plant testing.**  
Priority: 1  
Due Date: None  
Category: Water/Sewer
- 2-15-16 Water and wastewater daily lab testing and system checks. Holiday.**  
Priority: 1  
Due Date: None  
Category: Water/Sewer
- 2-16-16 Water and wastewater daily lab testing and system checks.**  
Priority: 1  
Due Date: None  
Category: Water/Sewer
- 2-16-16 Work on battery issue at WTP generator.**  
Priority: 1  
Due Date: None  
Category: Water
- 2-16-16 Investigate burning smoke smell at WTP. Air compressor 1 air drier burned up.**  
Priority: 1  
Due Date: None  
Category: Water
- 2-16-16 Start meter read.**  
Priority: 1  
Due Date: None  
Category: Water/Sewer
- 2-17-16 Water and wastewater daily lab testing and system checks.**  
Priority: 1  
Due Date: None  
Category: Water/Sewer
- 2-17-16 Josh and Andrew at wastewater class.**  
Priority: 1  
Due Date: None  
Category: Wastewater
- 2-17-16 Work with Atlas Copco on WTP air compressor issues.**  
Priority: 1  
Due Date: None  
Category: Water
- 2-17-16 Investigate plugged sewer on Penn ave S. Was on there side and they fixed.**  
Priority: 1  
Due Date: None  
Category: Wastewater
- 2-17-16 Read meters.**  
Priority: 1  
Due Date: None  
Category: Water/Sewer

# To Do List for Water and Sewer

All Items

**2-17-16 Calibrate and change membrane on BOD probe.**

Priority: 1  
Due Date: None  
Category: Wastewater

**2/19/16 Change and move out ACH tank.**

Priority: 1  
Due Date: None  
Category: Water

**2/19/16 Clean chemical room floor.**

Priority: 1  
Due Date: None  
Category: Water

**2/19/16 Monitor chlorine residual from concrete reservoir every day and record.**

Priority: 1  
Due Date: None  
Category: Water

**2/19/16 Check WTP generator OK and ready.**

Priority: 1  
Due Date: None  
Category: Water

**2/19/16 Check over returned monthly complaincet water testing and record. All OK**

Priority: 1  
Due Date: None  
Category: Water

**2/19/16 Monitor both Center St. pump station and Hill Top pump station every day.**

Priority: 1  
Due Date: None  
Category: Water

**2-20-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**2-21-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**2-22-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**2-22-16 Hose SBR's.**

Priority: 1  
Due Date: None  
Category: Wastewater

**2-22-16 work on air system at WTP.**

Priority: 1  
Due Date: None  
Category: Water

**2-22-16 Install sign base on erln Lane.**

Priority: 1  
Due Date: None  
Category: Streets

**2-23-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**2-23-16 Leak detection around town.**

Priority: 1  
Due Date: None  
Category: Water

**2-23-16 Inspect packing on booster pumps.**

Priority: 1  
Due Date: None  
Category: Water

**2-23-16 Send out cross connection letters.**

Priority: 1  
Due Date: None  
Category: Water

**2-23-16 Pick up garbages.**

Priority: 1  
Due Date: None  
Category: Parks

**2-23-16 Locate grave site for burial.**

Priority: 1  
Due Date: None  
Category: Cemetery

**2-24-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**2-24-16 Install new stop sign and post on Erin Lane.**

Priority: 1  
Due Date: None  
Category: Streets

**2-24-16 Meet with Atlas Copco to discuss compressor options.**

Priority: 1  
Due Date: None  
Category: Water

**2-24-16 Unplug soda ash tank at WTP.**

Priority: 1  
Due Date: None  
Category: Water

# To Do List for Water and Sewer

All Items

**2-25-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**2-25-16 Install new remote read meter in smith acres.**

Priority: 1  
Due Date: None  
Category: Water

**2-25-16 Put up smoking signs in parks.**

Priority: 1  
Due Date: None  
Category: Parks

**2-25-16 Finish and send in 2015 WUE report.**

Priority: 1  
Due Date: None  
Category: Water

**2-26-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**2-26-16 Hose SBR's.**

Priority: 1  
Due Date: None  
Category: Wastewater

**2-26-16 Clean headworks.**

Priority: 1  
Due Date: None  
Category: Wastewater

**2-26-16 Install new remote read 1" meter at Baublits apartments.**

Priority: 1  
Due Date: None  
Category: Water

**2-26-16 Install new tool boxes on truck.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**2-26-16 Check all sewer lift stations.**

Priority: 1  
Due Date: None  
Category: Wastewater

**2-26-16 Check park bathrooms.**

Priority: 1  
Due Date: None  
Category: Parks

**2-26-16 Drill out holes in bracket for police.**

Priority: 1  
Due Date: None  
Category: Town Hall

**2-26-16 WTP alarm 11:45 PM. Phone fail.**

Priority: 1  
Due Date: None  
Category: Water

**2-27-16 Weekend plant testing.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**2-27-16 WWTP Alarm 6:00 PM EQ pump fail.**

Priority: 1  
Due Date: None  
Category: Wastewater

**2-28-16 Weekend Plant testing.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**2-28-16 WTP Alarm 9:00 PM Monitor basin flood.**

Priority: 1  
Due Date: None  
Category: Water

**2-29-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**2-29-16 Pull bad EQ pump and replace with spare at WWTP.**

Priority: 1  
Due Date: None  
Category: Wastewater

**2-29-16 Fix pump rails in EQ basin at WWTP.**

Priority: 1  
Due Date: None  
Category: Wastewater

**2-29-16 Repair level sensor in filtrate tank on filter 1 at WTP.**

Priority: 1  
Due Date: None  
Category: Water

Building Department Activity 2016

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Totals
Plan Review	3	2											5
Set Backs	2	2											4
Foundation	2	3											5
Footing drains	1	1											2
Floor Framing	0	1											1
Shearwall	0	0											0
Sewer	0	0											0
Water	1	0											1
Storm	0	1											1
Framing	1	3											4
Plumbing	1	2											3
Mechanical	1	2											3
Insulation	0	2											2
Drywall	0	0											0
Patio	0	1											1
Final	0	3											3
Red Tags		0											0
OTHERS	6	8											14
<b>TOTAL</b>	<b>18</b>	<b>31</b>											<b>49</b>
Permits Taken In	6	9											15

Set up and Break down Meetings at Community Center